

Payment Conditions German School Shanghai

School Year 2018/2019

The payment conditions are based on a decision by the Board of the German School Shanghai on 9 March 1999, last amended on 1 June 2017 to 1 August 2018. They can be changed as needed without any special notice period.

The school year begins on 1 August of a year and ends on 31 July of the subsequent year. It is divided into two school semesters.

1. Registration fees

When registering your child, a one-time non-refundable registration fee of CNY 2,000 must be paid.

2. Admission fees

Once admission is confirmed, a one-time non-refundable admission fee of CNY 30,000 will be collected. This admission fee is specifically used to fund the School's necessary infrastructure requirements. It must be paid within 21 days of receipt of invoice.

3. Deposit

A deposit, which is used to fund the School's buildings, must be paid per child and on effective withdrawal shall be returned to the payer without interest three months after the end of the school year (31 October) or the school semester (30 April).

The deposit amount per child is CNY 75,000

It must be paid within 21 days of intimation of provisional admission confirmation. Proof of payment must be submitted to the School Management. The definitive admission confirmation shall be sent after receipt of proof of payment and confirmation of the payment transaction by the DS Shanghai accounting service. If the deposit is not paid within the stipulated period, the School is authorised to offer the place to another child. If school admission is withdrawn, the proportionate school fees shall be settled as stated under 9.2.

Outstanding items shall be settled against the refund of the deposit.

4. School fees

School fees are to be paid annually. They are collected once a year either at the beginning of the school year or at the time of school admission and must be paid within 21 days of the date of invoice. Only students whose school fees have been paid are allowed to attend classes.

Annual school fees per child are CNY 170,800

5. Kindergarten fees

Kindergarten fees are to be paid annually. They are collected once a year either at the beginning of the school year or at the time of school admission and must be paid within 21 days of the date of invoice. Only children whose fees have been paid are allowed to attend classes.

Annual kindergarten fees per child are CNY 127,400

6. Society membership

For a child to attend the School or Kindergarten, at least one guardian must become a member of the Society. Irrespective of number of members per family, only one person is allowed to vote in the School Society's General Assembly.

The membership fee is to be paid annually at the time of school admission.

The annual membership fee is CNY 600

The full membership fee must be paid even if you join the Society post 1 August.

7. School buses

The cost of the bus service to transport children is equally divided among all users. The amount will be charged once a year at the beginning of the school year or when you begin using the bus service.

Annual bus fees per child are CNY 12,000

To register and deregister for the school bus service, the applicable deadlines and conditions (see point 3) are the same as those for registration and deregistration from the School (see point 8, to be sent by registered post).

Special conditions apply for school bus use for a limited period.

8. School supplies, other costs & fees

The cost of books/teaching materials required in the classroom as well as of class trips are included in the school fees. Other supplies can be bought in the School Shop.

Lunch, other supplies and, if applicable, entry fees, etc. must be paid as required.

Special remedial classes in small groups (1-3 participants) CNY 250/45min

German as second language (1-4 participants) CNY 165/45min

9. Registration and deregistration

9.1. Registration during the school year

When registering at the School post 01/08, fees for one school semester in full are applicable, as long as it is at least two months before the end of the school semester in question.

- For a period of less than two months before the end of the respective school semester, 25% of the annual fees shall be applicable.

- For a period of less than one month before the end of the respective school semester, 10% of the annual fees shall be applicable.

It is absolutely necessary for the child to have actually attended classes for the above calculation to apply. The admission date given by the School is used as the date for all calculations.

9.2. Deregistration

Deregistration is only possible at the end of the month with a notice period of three months. This notification must be sent to the School Administration (by registered post) in writing using the corresponding form.

School fees must be paid till the end of the notice period. If the end of the notice period falls in the next school semester, the following school fees become applicable:

- Up to one month: 10% of annual fees
- Up to two months: 25% of annual fees
- Up to three months: 50% of annual fees

Unless requested otherwise, deregistration of the student also implies leaving the School Society. Deregistration does not lead to a refund of Society membership fees.

It is absolutely necessary for the child to have actually attended classes for the above calculation to apply. The day on which the deregistration becomes effective is used as the date for all calculations.

9.3. Withdrawal of admission

If admission confirmed by the School in writing is withdrawn, the same conditions as stated in 9.2 apply. Any eventual outstanding fees shall be settled against the refund of the deposit.

10. Late payment

Applicable fees must be paid within 21 days of receipt of invoice. For transfers, the date of credit to the Society's account applies.

If the applicable fees are not paid in time, a written payment reminder shall be sent. A late fee will be applicable as of the second payment reminder.

The late fee is CNY 500

In case of late payment, the Board has the right to withhold the child's diploma until outstanding dues are fully cleared.

11. Payments

All charges and fees are net amounts, i.e. for all payments made to the School Society/School, charges must be borne by the principle. The invoice number and child's name must be mentioned on all payments.

Payment can only be accepted in Chinese Yuan (CNY). Please use the Chinese bank details below for transfers within China, and the English bank details for overseas transfers. Please be sure to state on the transfer slip/form that you would like to make your transfer in CNY.

CNY transfer within China

- 名称: 上海虹桥德国外籍人员子女学校
- 帐号: 3101040160000853967
- 杭州银行上海分行营业部

CNY transfer from overseas

- Account Name: German School Shanghai Hongqiao
- Account Number: 439 059 223 323
- SWIFT: BKCH CNBJ 300
- Bank: Bank of China, Shanghai International Trade Centre Sub-Branch